



## T&E Program

# 免费青少年英语及电脑班招生

提供就业及大学升学服务

(疫情期间网上教学服务)

**报名时间:** 星期一至星期五: 上午 9:30-12:30; 下午 1:30-4:30

**報名地点:** 請致電: (646) 292-9680 或 (646) 292-9673

**课程和服务:** 基本电脑应用(Word, Excel, PowerPoint), 指法打字; 就业辅导: 简历写作, 见工面谈, 职场文化, 了解及明确自己在就业或升学方面最佳的选项; 日常英语, 美国文化及大学入学考试(ACT 包括阅读写作和数学); 所有大学入学及助学金申请相关事宜; 有地铁卡补助和带薪实习机会, 并提供为期一年的工作和升学后续服务。

**上课时间:** 2021 年 11 月 29 日至 2022 年 02 月 25 日(共十三周)  
(星期一至星期五; 上午 9 点至下午四点)

**申请资格:**

1. 年龄 16-24 岁
2. 美国公民、永久居民、或其它可在美国合法居留和工作
3. 居住在纽约市五大区内
4. 家庭收入需符合政府规定低收入标准

**报名需备证件:**

1. 生日证明(出生证、护照、绿卡、或其它身份证明)
2. 社安卡
3. 住址
4. 家庭人数
5. 家庭收入
6. 高中毕业证书(辍学或其它证明)
7. 18 岁或以上男士需备兵役登记证明

**查询电话:** (646) 292-9680, Shirley; 或 (646) 292-9673, Charlie.

*CMP is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. TTY: 1 800 662-1220*



## T&E Program

### Free Computer Training & ESL Class

*Job Placement & College Application Assistance Available*

*Program Services will be conducted remotely for all Train & Earn Participants in Covid-19*

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| <b>REGISTRATION TIME:</b>      | Monday through Friday<br>9:30 am to 12:30 pm, 1:30 pm to 4:30 pm  |
| <b>REGISTRATION LOCATION:</b>  | Please call (646) 292-9680 or (646) 292-9673  |
| <b>CLASSES &amp; SERVICES:</b> | <b>Computer:</b> Microsoft Office (Word, Excel, PowerPoint and Access) & Keyboarding skills;<br><b>Basic Skills:</b> Reading, Writing and Math;<br><b>Work Readiness:</b> Resume, Cover Letter, Job Search and Interview Skills, Job Market Information and Career Exploration.<br><b>English as a Second Language (ESL) &amp; College Preparation</b><br>Financial Literacy Education & Free Bank Account<br>Paid Internship Opportunities & One-year Follow-up Services |
| <b>CLASS SCHEDULE:</b>         | <b>November 29, 2021 to February 25, 2022</b> (13 Weeks)<br>Monday through Friday, 9:00 am to 4:00 pm   |
| <b>ELEGIBILITY:</b>            | <ol style="list-style-type: none"><li>16-24 Years Old;</li><li>Citizen, Permanent Resident, or Other Legal Residents with Work Permit;</li><li>Reside in the Five Boroughs of New York City;</li><li>Meet Government Low Income Eligibility Requirements if a High School Graduate.</li></ol>   |
| <b>REGISTRATION DOCUMENTS:</b> | <ol style="list-style-type: none"><li><b>Proof of Date of Birth</b></li><li><b>Social Security Card;</b></li><li>Address;</li><li>Family Size;</li><li>Family Income;</li><li>High School Diploma (or drop-out letter);</li><li><b>Selective Service Registration</b> (males 18 and older only)</li></ol>   |
| <b>INFORMATION:</b>            | <b>(646) 292-9680</b> , Shirley; or <b>(646) 292-9673</b> , Charlie   |

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